

MINUTES OF T.P. RURAL FIRE PROTECTION DISTRICT NO. 2
DECEMBER 11, 2023

The Commissioners of T.P. Rural Fire Protection District No. 2 met in REGULAR SESSION on Monday, December 11, 2023 at the Tangipahoa Parish Gordon A Burgess Governmental Building, 206 East Mulberry Steet, Amite, LA following the regular meeting of the Tangipahoa Parish Council and was called to order by Louis Joseph, President.

The following members were PRESENT: John Ingraffia, Louis Joseph, Carlo Bruno, Buddy Ridgel, Joey Mayeaux, Lionell Wells, David Vial, Brigette Hyde, Kim Coates ABSENT: Trent Forrest

PUBLIC INPUT – No one from the public asked to speak

ADOPTION OF MINUTES Motion by Mr. Vial, seconded by Mr. Wells to adopt the minutes of the regular meeting dated November 27, 2023. Roll call votes as follows:

YEA: Mr. Ingraffia, Mr. Joseph, Mr. Bruno, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Coates ABSENT: Mr. Forrest

ADMINISTRATORS REPORT

1. APPOINT Ethics Designee as required by R.S. 42:1170. Motion by Mr. Vial to appoint David Atkins, seconded by Mr. Bruno. Roll call votes as follows:
YEA: Mr. Ingraffia, Mr. Joseph, Mr. Bruno, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Coates ABSENT: Mr. Forrest
2. ADOPTION of changes to the District's Policy and Procedure manual regarding Debt Service Policy. Motion by Mr. Bruno, seconded by Mr. Vial, to adopt changes. Roll call votes as follows:
YEA: Mr. Ingraffia, Mr. Joseph, Mr. Bruno, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Coates ABSENT: Mr. Forrest

DEBT SERVICE POLICY

It is the policy of the Fire Board to comply with Louisiana Revised Statutes when it is necessary to borrow funds.
Debt Issuance Approval:

- When the Fire Administrator determines that the Fire District may need to borrow funds, the Fire administrator must notify the Fire board and seek approval to incur debt.
- If the Fire board determines that the need to borrow is appropriate, the Fire board will contract with an outside attorney familiar with government financing in the State of Louisiana who will ensure that all relevant state laws for borrowing funds are followed.

Continuing Disclosure/EMMA Reporting:

- EMMA, or the Electronic Municipal Market Access website, is the official source for municipal securities data and documents. The EMMA website is funded and operated by the Municipal Securities Rulemaking Board (MSRB), the self-regulatory organization charged by Congress with promoting a fair and efficient municipal securities market. The EMMA website provides free public access to objective municipal market information and interactive tools for state and local governments and other municipal entities that issue bonds, as well as investors and others. EMMA supports municipal market transparency but is not a platform for buying or selling bonds.
- The Fire District will submit continuing disclosures as required to the MSRB. Continuing disclosures consist of documents identified in Securities and Exchange Commission Rule 15c2-12 and Rule 15Ga-1, as well as voluntary disclosures.
- SEC Rule 15c2-12 disclosures. Issuers and obligated persons submit these disclosures based on contractual agreements established when a bond is issued. The agreements entered into under SEC Rule 15c2-12 apply to most new issues of municipal securities. Such disclosures are classified by the type of information they contain.
- SEC Rule 15Ga-1 disclosures. Municipal securitizers file certain disclosures related to municipal asset-backed securities on Form ABS-15G in compliance with Rule 15Ga-1.
- Voluntary document disclosures. Some issuers and obligated persons make additional information about their bonds available after the initial issuance, either under contractual arrangements or as a matter of practice. Voluntary disclosures also are classified by the type of information they contain.
- All documents and data submitted are made available to the public on the MSRB's Electronic Municipal Market Access (EMMA®) website and on a subscription basis.

EMMA® Dataport provides a web-based submission portal for manually submitting disclosure documents and related indexing information. Alternatively, submitters may make submissions using electronic computer-to-computer streaming connections. For instructions, please refer to the User Manuals and Specifications section below.

Debt Reserve Requirements:

The Fire Administrator, working with the Fire District's bond attorney, accountants and auditors will regularly but not less than annually monitor the Fire District's compliance with any debt reserve requirements contained in the loan or debt agreements. The Fire Administrator must immediately notify the Board of Commissioners in writing of any instances in which the Fire District was not in compliance with the debt reserve requirements. The Board of Commissions shall take immediate action to correct any deficiency noted.

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3. **ADOPTION of TPRFP No. 2 Resolution 23-06 - 2023 Louisiana Compliance Questionnaire.**

I hereby certify that I am the duly elected President of the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2, Amite, Louisiana, that the following is a true and correct copy of a resolution adopted at the regular monthly meeting of the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2 held in accordance with its enabling legislation on the 11th day of December 2023, and that it is in full force and effect. BE IT RESOLVED that the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2 do the following things and take the following actions, to-wit:

We hereby acknowledge that a copy of the 2023 Louisiana Compliance Questionnaire required for the regular annual audit of the Tangipahoa Parish Rural Fire Protection District No. 2, Amite, Louisiana, as of and for the year ending December 31, 2023, has been provided to each board member in advance of this meeting, that each board member has read the 2023 Louisiana Compliance Questionnaire and that the information and representations contained in the 2023 Louisiana Compliance Questionnaire are complete and accurate to the best of our knowledge and belief.

Therefore, we hereby adopt the 2023 Louisiana Compliance Questionnaire.

On motion by Mr. Bruno and seconded by Mr. Vial the foregoing resolution to ADOPT THE 2023 LOUISIANA COMPLIANCE QUESTIONNAIRE FOR THE YEAR BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023, was hereby declared and adopted on this 11th day of December, 2023, by the following roll-call vote: YEAS: Ingraffia, Joseph, Bruno, Ridgel, Mayeaux, Wells, Vial, Hyde, Coates ABSENT: Forrest

The board of commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2 names Louis Joseph, President to act for the Fire District as its agent to accomplish the purposes and intents set forth above and does hereby ratify and confirm all acts done by the agent under the grants of authority set forth herein.

BE IT FURTHER RESOLVED that all persons, firms and corporations are hereby authorized to give full force and effect to this resolution.

OTHER FIRE MATTERS

Chief Polito presented Mr. Bruno with a plaque for 36 years of leadership and service to District 4 area from Independence Fire, Loranger Fire and Natalbany Fire Departments.

ADJOURN

With no further discussion, Motion by Mr. Bruno to adjourn the meeting. No opposition.

S/Jill DeSouge, Secretary
T.P. Rural Fire Protection District No. 2

S/Louis Joseph, President
T.P. Rural Fire Protection District No. 2